

# IR

## Transfer Credit Transfer Student



- 1. Collect all materials** (syllabi, transcript) for relevant courses from your previous institution.
- 2. Meet with the IR Concentration Advisor** to discuss applicability/credit of courses.
- 3. Meet with the appropriate academic department** which will determine equivalencies or credit (don't forget to take your syllabus and the transfer credit form!).
- 4. Fill out the IR Concentration Form** available on the IR Program website.
- 5. File IR Concentration with the IR Concentration Advisor.**

### What do I need?

- syllabi and transcript from former institution
- the completed IR Concentration Form
- the signed retroactive transfer credit form
- any information on transfer credit awarded to you by one of Brown's transfer credit deans

**A transfer student** is a student who started their undergraduate degree at another institution and will finish their degree at Brown.

### Transfer students should keep in mind the following regarding approval of transfer credits for IR.

- Equivalency:** some courses, most importantly our core courses POLS 400: Intro to IR, POLS 200: Comparative Politics, ECON 110 or 1210, and methods must be equivalents and, therefore, must have official approval—first from these departments and, then, from Dr. Elliott, the IR Concentration Advisor. It is important to do this ASAP so you can register for POLS 400 (offered only once/year) and a methods course if needed. Otherwise, you might get stuck taking these core courses senior year and be ineligible to apply for the honors program (which requires completion of POLS 400 or 200 & methods prior to 7<sup>th</sup> semester).
- Course level:** some of our requirements must be upper level courses. Therefore, the IR Program must review the course syllabus.
- Coherency:** courses "count" only if they add to the intellectual coherency of the student's IR concentration—i.e., speak to the core concerns of the track or region. Therefore, it is imperative to devise a thoughtful, albeit tentative, plan of study using the IR Concentration Worksheet and to schedule a meeting with the IR concentration advisor.
- AP/IB credit:** The IR Program does not give concentration credit for AP/IB work. Your background in these courses, however, allows you to take higher level courses to fulfill IR requirements (with approval of the Concentration Advisor).